

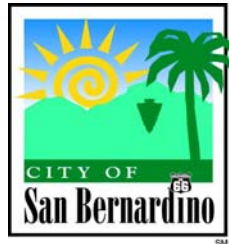
Request for Proposals

For

Sturges Performing Arts Center

For the

City of San Bernardino



Issued: August 20, 2010

Proposal Due: September 1, 2010 5:00 p.m.

Issued by:

**Redevelopment Agency
City of San Bernardino
201 North "E" Street, Suite 301
San Bernardino, CA 92401
(909) 663-1044**

I. INTRODUCTION

A. SUMMARY

The City of San Bernardino Redevelopment Agency is seeking proposals from qualified contractors to provide installation of a new 1015sf hardwood dance floor at the Sturges Performing Arts Center.

Bidder must be a C15 Licensed Flooring Contractor.

B. QUESTIONS

Questions regarding the contents of this RFP must be submitted in writing on or before **August 30, 2010 4:00 p.m.** and directed to the Agency Office listed under correspondence.

C. CORRESPONDENCE

All correspondence, including proposals, should be submitted to:

Redevelopment Agency of the City of San Bernardino
Attn: John Dohm
201 North "E" Street, Suite 301
San Bernardino, CA 92401
(909) 663-1044
jdohm@sbrda.org

D. INDEMNIFICATION

The Contractor shall indemnify, defend and hold harmless the Agency, the Community Development Commission of the City of San Bernardino ("Commission") and the City of San Bernardino ("City"), and their authorized agents, officers, volunteers and employees from and against any and all actions, suits, proceedings, claims, demands, losses, costs, and expenses, including attorney's fees, for injury or damage of any type claimed which is brought by any individual or entity, whether public or private, as a result of the acts or omissions of the Contractor, its officers, employees, agents, and its Sub-Contractors and any costs or expenses incurred by the Agency, Commission or the City on account of any claim therefore arising from or related to performance of the work required hereunder to complete the Project.

II. PROPOSAL TIMELINE

Deadline for submission of questions.	August 30, 2010 4:00 p.m.
Deadline for proposals	September 1, 2010 5:00 p.m.

III. PROPOSAL CONDITIONS

A. Submission of Proposal

Copy of proposal shall be submitted in to the Agency at the following location:

Redevelopment Agency of the City of San Bernardino
Attn: John Dohm, Project Manager
201 North "E" Street, Suite 301
San Bernardino, CA 92401
909-663-1044 Phone
909-888-9413 Fax
jdohm@sbrda.org

Proposal shall be marked:

Sturges Performing Arts Center

B. PROPOSAL SUBMISSION DEADLINE

All proposals must be submitted by 5:00p.m. on Wednesday, September 1, 2010. Proposals may be faxed or e-mailed by the deadline; followed immediately by the mailed original. Please call (909) 663-1044 to confirm receipt of faxed or e-mailed documents.

C. Right to Reject Proposals

This RFP does not commit the Agency or the City of San Bernardino to award a contract. The Agency reserves the right to accept or reject any or all proposals if the Agency determines it is in the best interest of the Agency.

D. Proposal Evaluation

Proposals will be evaluated based on completeness, price and availability to complete the Project within the time frame stated above.

E. Proposal Opening and Summary Posting

All sealed proposals will be opened the business day following the proposal deadline following the proposal opening, a summary of all proposals received will be prepared and posted for three (3) business days at the office of the Agency.

IV. Scope of Services to be Performed

A. Scope of Work

Scope of Work continued

Install a new 1015 square foot Hardwood dance floor. Contractor is required to hold a C-15 contractors license. The basic scope of work is as follows:

- Remove and reset or replace Baseboards
- Remove and reset or replace two Door thresholds
- Install six (6) mil poly sheeting over existing sub floor
- Install sleeper system on 9 inch centers over insulating sleeper pads.
- Install, sand and finish a commercial grade sport flooring system of 2nd grade Maple Strip Hardwood 25/32" x 2 1/4" (or equivalent).
- Install 1/4" Masonite Sheeting (or equivalent) over maple flooring

B. Project Location

Sturges Performing Arts Center
780 North "E" Street
San Bernardino, CA 92410

C. Pre Bid Job Walk

There will be an **optional** job walk which will begin promptly at the project location on Tuesday, **August 24, 2010 9:00am.**

V. GENERAL REQUIREMENTS

A. California Wage Rate Requirements -Labor Code 1770-1781

In accordance with Division 2, Part 7, Chapter 1 "Public Works", of the California Labor Code, Contractor shall require that all laborers and mechanics employed by the Contractor or its Sub-Contractors shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the California Department of Industrial Relations, Director's General Prevailing Wage Determinations. By reason of the foregoing requirement, the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) also applies.

The Contractor shall maintain and make available for Agency inspection weekly payrolls during the term of this Contract. The payroll records shall set out accurately and completely the name, address, social security number, classification, rate of pay, daily and weekly hours worked, deductions made and actual wages paid in accordance with Section 1776 of the California Labor Code.

Each payroll maintained shall be accompanied by a "Statement of Compliance", signed by the Contractor or Sub-Contractor and shall certify that the payroll is accurate and complete as required per Section 1776 of the California Labor Code; that each employee has been paid full weekly wages without deductions other than permissible deductions; that each employee has been paid not less than the applicable wage rates and fringe benefits or cash equivalent for the classification of work performed.

The Contractor is responsible for maintaining copies of payrolls for all Sub-Contractors.

The appropriate wage rates and benefits are available in the bid package.

B. INSURANCE

The Contractor shall procure and maintain insurance policies meeting the minimum requirements set forth below. Insurance shall be provided by insurers satisfactory to the Agency. Certificates evidencing insurance coverage shall be delivered to the Agency for each policy required herein prior to commencement of any work. All insurance certificates shall name the Agency and the City of San Bernardino as an additional insured and provide for thirty (30) days prior written notice of cancellation to the Agency.

a. **Comprehensive General Liability Insurance.** The Contractor shall maintain comprehensive general liability insurance of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence.

b. **Automobile Insurance.** The Contractor shall maintain comprehensive automobile liability insurance of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence.

c. **Workers Compensation.** The Contractor shall maintain worker's compensation coverage in accordance with the Laws of the State of California for all workers under its employ and Sub-Contractors performing the work required herein.

C. WARRANTIES

At the completion of the Project, the Contractor will provide the Agency with all warranties.

D. LOCAL PREFERENCE

The Agency is offering a 5% preference for contractor's whose principal place of business is located within the City of San Bernardino.